



ORISSA POWER TRANSMISSION CORPORATION LTD.
REGD. OFFICE: JANPATH: BHUBANESWAR-751 022.

...

No. TW-IT-357/2008(Vol-II)/_____ / Dated.

From
The Chief General Manager (IT),
OPTCL, Bhubaneswar.

To

.....
.....
.....

SHORT TENDER CALL NOTICE NO. TW-IT-ST-02/2011-12

Sub: - Short Tender Call Notice for procurement of Fire Extinguisher, Digital Thermometer, Digital Hygrometer .

Dear Sirs,

Quotations in a sealed cover super scribed as “ Tender for Fire Extinguisher, Digital Thermometer, Digital Hygrometer” due on **dt 27.12.2011** ” are invited by IT Dept., OPTCL, Bhubaneswar from interested vendors for items conforming to the specification and quantity mentioned below.

Sl. No.	Name and Description of Items	Nos. required.
01	Fire Extinguisher Of Make: SAFEX , Co2 type 4.5kg capacity Fire Extinguisher, ISI marked IS: 2878 Made from ISI marked seamless cylinder IS: 7285 duly approved by Chief Controlled of Explosive, Nagpur.fitted with ISI marked control valve, IS: 3224,discharge hose of 1mtr with horn complete with 99% Co2 gas.	03 Nos.
02	Digital Thermometer	03 Nos.
03	Digital Hygrometer	03 Nos.

The price bid strictly as per Annexure-A is to be duly filled in by the Tenderer and submitted along with E.M.D. in the sealed cover.

The quotations should reach this office by **1.30 P.M. on dt 27.12.2011** and shall be opened on the same day at **3.30 PM** in presence of the tenderer or their authorized representatives.

The undersigned reserves the right to accept/reject any or all tenders without assigning any reason thereof.

TERMS AND CONDITIONS:

1. **Scope of work:** -

The Fire Extinguishers, Digital Thermometers, Digital Hygrometers are to be installed/fitted inside IT Data Centers for GRIDCO Hqrs Office and SLDC, Mancheswar respectively.

2. **EMD:** - EMD amounting to Rs.250.00 (Rupees Five hundred only) either in cash, to be deposited with D.D.O. Headqrs. office at OPTCL cash counter or in shape of D.D issued by any nationalized Bank in favour of the DDO, Headqrs. office, OPTCL, Bhubaneswar payable at Bhubaneswar is to be submitted with the tender. If the EMD is submitted by cash, the original Money Receipt is to be attached with the tender. Tenders without EMD shall not be accepted.
3. **Price:** - Price quoted by the tenderer at Annexure-A must be inclusive of all taxes, duties and transportation charges, installation and commissioning charges etc. FOR destination basis i.e. OPTCL, Bhubaneswar basis. Taxes and duties if any, should be mentioned in clear terms separately.
4. **Validity:** - The offer should remain valid for a period of 180 days from the date of opening.
5. **Delivery:** - The delivery, installation and commissioning of the equipments by the Vendor at Consignee's premises shall be completed within 30 days from the date of issue of the order.
6. **Penalty:** -
 - i) In case the supplier fails to deliver the Fire Extinguishers, Digital Thermometers, Digital Hygrometers within the stipulated delivery period, liquidated damage @ 0.5% per each calendar week or part thereof subject to maximum of 5% of the cost of materials shall be imposed on the vendor. However, imposition of liquidated damage is subject to force majeure conditions.
 - ii) If the Supplier fails to rectify /replace the equipment/material within 30 days from the date of intimation of the defect, so noticed by the purchaser within the guarantee period then the penalty for sum of 0.5% of the total Purchase order amount for each calendar week of delay shall be recovered by the purchaser within the warranty period. For this purpose, penalty date will start from the 30th. day from the date of issue of letter on defectiveness of equipment/material, so supplied, by the purchaser. The total amount of penalty in this case shall not exceed 10% (TEN PERCENT) of the purchase order amount. The purchase order amount shall mean all taxes & duties. If the defects so intimated will not be rectified by the supplier within the warranty period, then whole of the B.G. will be forfeited by the purchaser, without any intimation to the Supplier.
7. **Payment:** - 100% value of the product on deposit of 5% security deposit with 100% taxes and duties shall be paid within 30 days after delivery of product against proof of consignee's receipt certificate issued by OPTCL for having received the stores in full and good conditions confirming satisfactory verification of all the I.T consumables.

FOR 100% PAYMENT

- (i) Bills (in triplicate)
- (ii)Guarranty certificate
- (iii) Installation certificate.
- (iv) Security deposit 5%.

8. **Security Deposit:** The successful tenderer will be required to deposit a security deposit @ 5%(Five Percent) of the total value of the purchase order (less the amount of earnest money deposited alongwith quotation) in shape of Cash/Bank Draft/BG payable to the Drawing & Disbursing Officer, Hqrs. Office, OPTCL, Bhubaneswar-751022 immediately within 30 days along-with the acceptance of the purchase order for timely and satisfactory execution of the order. This will be refunded after six(6) months. The security deposit shall be forfeited by OPTCL, if the order is not executed timely, fully and satisfactorily in accordance with the Terms & Conditions of the purchase order.
9. **WARRANTY:**

The materials should be warranted for 12 (twelve) months from the date of commissioning , which ever is earlier. The vendor shall warrantee that, the equipment supplied under this contract are new, unused, and confirm to the specification mentioned in this contract.
10. **FORCE MAJEURE CONDITIONS:**

The supplier shall not be liable for any penalty for delay or for failure to perform the contract for reasons of force majeure such as acts of god, acts of public enemy, acts of Govt., fires,

floods, strikes, freight embargoes and provided that the supplier within 10 days from the beginning of such delays notify OPTCL in writing the cause of delay. OPTCL shall verify the facts and grant such extension, if the fact is justified.

11. PAYMENT DUE FROM THE SUPPLIER: -

All the costs and damages, for which the supplier is liable to the purchaser, will be deducted by the purchaser from any money due to the supplier under any of the contract(s) entered into with OPTCL.

12. INSPECTION: -

The inspection of all equipment shall be done by the representative of the purchaser at the onsite works before installation. You shall intimate the undersigned about the probable date of inspection and readiness of materials for inspection before installation and shall render all assistance to our inspecting officer during inspection. You shall replace/take back the materials at your cost if the same do not conform to the specification/guaranteed technical particulars, found damage during transit, defective or the performance is not found satisfactory.

13. INSURANCE:

Insurance of the materials in transit shall be done by the vendor at their cost.

14. CONSIGNEE: -

Officer in-charge, Data Center, SLDC Mancheswar, Bhubaneswar shall be the consignee of two(02) nos. of each of the items under the clause no. 01 "Scope of Supply".

Officer-in-charge, GRIDCO Data Center, GRIDCO, Bhubaneswar shall be the consignee of one(01) no. of each of the items under the clause no. 01 "Scope of Supply".

15. VAT, PAN & Authorisation Certificates: - Clear photocopies of VAT & PAN registration should be submitted along with Tender papers. Authorisation certificates must be attached.

16. BREACH OF CONTRACT & JURSDICTION OF COURT:

In the event of any breach or default in any of the conditions set forth and provided in this order, the vendor forfeits the whole amount. The forfeiture of the same shall not in any way effect, limit or extinguish any remedy or relief to which the above authority may at any time is lawfully entitled.

Suits, if any, arising out of this contract shall be filed by either party in a court of law to which the jurisdiction of High Court of Orissa extends.

Yours faithfully,

Encl: - Price Bid (Annexure-A)

Chief General Manager (IT)

Memo No. _____/

Dated.

Copy to Drawing & Disbursing Officer. (Power Systems), SLDC, Mancheswar, Bhubaneswar for information and necessary action.

Chief General Manager (IT)

Memo No. _____/

Dated.

Copy to the to Drawing & Disbursing Officer (Headqrs.), GRIDCO, Bhubaneswar for information and necessary action.

Chief General Manager (IT)

Memo No. _____/

Dated.

Copy to all Notice Boards of OPTCL Headqrs. office for information and necessary action.
/AGM (IT), IT Dept. for publication in OPTCL web site.

Chief General Manager (IT)

PRICE BID

A. Automatic Voltage Stabilizers

Sl. No.	DESCRIPTION OF MATERIALS.	MAKE/MODEL	QTY.	UNIT RATE INCLUDING ALL TAXES, INSTALLATION AND COMMISSIONING CHARGES (IN RS.) #	TOTAL AMOUNT (In Rs)	REMARKS.	AMOUNT IN WORDS
1	Fire Extinguisher		03				
2	Digital Thermometer		03				
	Digital Hygrometer		03				
	Total(in Rs.)						

SIGNATURE OF TENDERER WITH SEAL & DATE

N.B.: -The detail price breakup indicating Excise duty, Sales tax, Entry tax and other taxes, if any, etc is to be furnished in a separate sheet.